



POLICY FOR REOPENING THE SCHOOL

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Document Change History

Version	Author	Date	Change Details

Aims

- To provide education and childcare in a phased reopening of the school
- To resocialise the children into the new normal for school routines
- To offer a safe, secure and friendly environment in which children can learn and be provided with a meal (if required).
- To provide a caring environment for children to enjoy their time together in teaching bubbles
- To provide a calm learning and play environment in which children can engage socially with children from their learning bubble and adjust to being back at school
- To communicate effectively with parents and governors to ensure all stakeholders are aware of the policy and that the school offer is in line with the Dfe guidance.

The minimisation of contact and mixing.

Returning children will be assigned to a teaching bubble. These groups will become their class family until such time as we revert to whole class teaching. Children will remain with this group and avoid all other than socially distanced contact with children from other groups. We will arrange for children to take breaks and have snacks and lunches within these groups. Children from year groups 2-5 who are the children of key workers will be in their own separate group. Different groups will be assigned a time to arrive at school between 8.30 and 9.20am and a departure time between 3.20 and 4pm. All parents will be asked to socially distance and remain in the staff car park. Parents are to leave the surrounding area promptly to minimise mixing and contact.

There will be a plan allocated different groups to certain outside facilities and routes around school and playtimes will be segregated to minimise contact. Toilets will be segregated for different teaching bubbles.

Measures to avoid any contact with anyone with symptoms.

Parents will be asked to keep their children at home if they, or anyone in the family shows signs of Covid19. Children who have returned to school and members of their household will be entitled to have a test – these tests give the most accurate results when administered within 3 days of the symptoms first occurring. Any child who becomes ill during the day will be quarantined while they wait for a parent or carer to collect them.

Where a child or staff member tests positive for Covid19, the rest of their teaching bubble be sent home and advised to self-isolate for 14 days. The other household members of that individual do not need to self-isolate unless the child or staff member they live with in that group subsequently develops symptoms.

Frequent hand cleaning and good respiratory hygiene practices

Children will be taught hand washing, social distancing and good respiratory hygiene routines as it will apply to them in school. Teachers will be doing this in a manner appropriate to the age of the child and these routines will be practised as appropriate.

As a school we have followed Government guidance in respect of hand washing and sanitisation techniques and routines for the safe disposal of waste.

Rigorous and regular cleaning routines

Our cleaners will complete a deep clean of all classrooms – this is a process which has been on-going since our partial closure in March. We will ensure that any areas used by more than one

'teaching bubble' will be cleaned between groups and that frequently touched surfaces will be cleaned throughout the day.

Lunches

Children in Reception and Year 1 will have the option of a free meal under the universal infant free school meals policy and be providing school meals for all children that are entitled to universal free school meals – that is children in Reception and Year 1 and those in Year 6 who are currently entitled to free school meals. Children in year 6 who are not entitled to free school meals may purchase a meal if desired. Please note that all meals will be a packed lunch style meal which will be delivered to the children within their teaching bubbles – this is to ensure that there is no risk of contamination through lining up whilst waiting for service or mixing with other teaching bubbles whilst eating.

If a child wishes to bring a packed lunch in from home it is advised that this comes into school in a disposable (eco friendly) bag to limit contact and contamination between home and school. The school will charge for school meals as normal.

School uniform

It is important that the clothes that children wear to school are washed each day at 60 degrees. For this reason, we are not insisting on school uniform and leave it to parents to dress their child in clothing appropriate for the school day and easy to wash frequently and at such temperatures. Clothing should reflect our existing school uniform policies (hair tied up, sensible shoes, no make up etc). On days when your child will be doing PE it is advisable to wear suitable clothing all day. Parents will be advised which days their child will be participating in PE.

Equipment from home

We are asking families to work with us to limit the exchange of shared resources and minimise the number of belongings that are transferred between home and school. Where possible, and particularly in Year 6, children will be given equipment which will be designated for their sole use during this period. Only water bottles and packed lunches need to be brought in from home. Packed lunches should ideally be brought into school in a disposable container (i.e. paper bag)

Content of teaching and learning

In line with the guidance from the Government, the priorities for all our children will be resocialisation into the new normal for school routines, speaking and listening and regaining momentum with a focus on reading.

Reception children will be taking part in a range of activities that allow for child-initiated learning using where possible, resources that can be cleaned between uses. They will be given access to indoor and outdoor learning facilities on a rota basis with their bubble rather than on the basis of individual selection.

Year 1 will be working on core skills such as phonics and reading. This will be set within a wider cross curriculum topic based approach.

Year 6 children will be given the opportunity to focus on their transition to high school through activities that allow for reflection on their primary years and opportunities to revisit key maths and English learning objectives, with a focus of getting ready for Year 7.

As more year groups are invited to return to school this section of the policy will be adapted accordingly

Communication

Any parent communication will be in the form of telephone call and email/ learning platform app. Parents will not be expected to chat to staff at drop off or collection and will not come into the school office.

Wrap Around Care

During this phased reopening we will not be able to offer breakfast and after school clubs as we would be unable to keep the children segregated in their teaching bubbles during breakfast and after school club time.

Appendix 1

Allocated staff and teaching bases

	Hollesley	Waldringfield
Reception	Mrs Elder and Mrs Kittle	Miss Bjornson, Mrs C Smith and Mrs Battle
	Seals	Hedgehogs
Y1	Mr Leathers and Miss Berriman	Mrs Kennedy, Miss Cordery and Mrs Venmore-Rowland
	Dolphins	Squirrels
Y6	Mr Patterson and Mr Messer	Mrs Harrow, Mrs Eve and Mrs M Smith
	Otters	Owls
Childcare	Mrs Haylett and Mrs Richards	Mr McCart and Miss Marsh
	Turtles	Badgers

Drop off and collection times

	Drop off time	Collection time
Key Worker Childcare	8.30-8.50am	3.50-4.00pm
Reception	8.50-9.00am	3.20-3.30pm
Year 1	9.00-9.10am	3.30-3.40pm
Year 6	9.10-9.20am	3.40-3.50pm